

## BUILDING PERMIT APPLICATION - GRAND BLANC TOWNSHIP

**GRAND BLANC TOWNSHIP, Building Department, PO Box 1833, Grand Blanc, MI 48480**

**INSPECTIONS VOICE MAIL SYSTEM: (810) 424-2690 INSPECTIONS HELP: (810) 424-2630 PERMITS HELP: (810) 424-2782 FAX: (810) 424-2783**

THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.

AUTHORITY: P.A.230 OF 1972, AS AMENDED  
 COMPLETION: MANDATORY TO OBTAIN PERMIT  
 PENALTY: PERMIT CANNOT BE ISSUED

**APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, and V and provide PLOT PLAN (if required for job)**

**NOTE: SEPARATE APPLICATIONS MUST BE COMPLETED for PLUMBING, MECHANICAL AND ELECTRICAL WORK PERMITS**

### I. PROJECT INFORMATION

PROJECT ADDRESS				
CITY	STATE MICHIGAN	ZIP CODE	TOWNSHIP GRAND BLANC	COUNTY GENESEE
NEAREST CROSS STREETS	SUBDIVISION	LOT #	DATE OF APPLICATION	

### II. IDENTIFICATION

#### A. OWNER OR LESSEE

NAME	ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER

#### B. ARCHITECT OR ENGINEER; PLEASE NOTE: RESPONSIBLE FOR WORK? YES NO

NAME	ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
LICENSE NUMBER	EXPIRATION DATE	FAX NUMBER	

#### C. CONTRACTOR

NAME	ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NUMBER
BUILDERS LICENSE NUMBER	EXPIRATION DATE	FAX NUMBER	
FED EMPLOYER ID NUMBER/REASON FOR EXEMPTION	WORKER'S COMP INSURANCE CARRIER/REASON EXEMPT	MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION	

### III. COMPLETING APPLICATION

**GENERAL:** Construction shall not be started until the permit has been approved and issued. All construction shall be in compliance with the building code currently in effect. **No work shall be concealed until it has been inspected.** When ready for an inspection, set up the inspection with **at least 1 day's notice.** **The request must include the job location and permit number.**

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

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### III. COMPLETING APPLICATION (CONTINUED)

<b>REQUIRED SUBMITTALS and INFORMATION for Construction Projects</b>
<b>NEW HOUSE</b>
Energy Code Worksheet - Including Window/Door Manufct Info
2 Sets Constr Drawings/Plot Plan With Footprint of Construction
Computer Disk for Drawings (if available) with Info Sheet
Complete and Sign Plan Summary Page in Application (Page 5)
Houses 3,500 Sq Ft or Over <b>REQUIRE:</b>
Signed/Sealed Construction Plans and Structural Calculations
<b>ADDITION TO EXISTING HOUSE</b>
Smoke Detectors Must be Upgraded/Hardwired entire structure
Complete Plot Plan
Over 3,500 Sq Ft Require Signed/Sealed Plans and Calculations
Construction Drawings or Blueprints (may be hand sketched)
Complete and Sign Plan Summary Page in Application (Page 5)
<b>HOMEOWNER OBTAINING OWN PERMIT Sign Page 4</b>
Possible required inspections
<b>Please check your permit</b>
<b>Foundation -- Subsoil</b>
<b>Backfill</b>
<b>Pea Rock</b>
<b>Footing</b>
<b>Trench Footing // Garage - Walk-Out</b>
<b>Underslab</b>
<b>Masonry</b>
<b>Rough</b>
<b>Insulation</b>
<b>Posthole (if deck included in permit)</b>
<b>Final/Occupancy</b>

<b>A. PLEASE PROVIDE A COMPLETE DESCRIPTION OF THE WORK TO BE COMPLETED UNDER THIS PERMIT:</b>			
<b>Single Family:</b> <b>Attached</b> or <b>Detached</b>			
<b>Basement:</b> <b>Finished</b> or <b>Unfinished</b>			
<b>Deck:</b> <b>Included</b> or <b>Not Included</b>			
<b>Joist Size</b>	<b>Post Size</b>	<b>Beam Size</b>	
<b>MUST SHOW DECK ON PLOT PLAN</b>	<b>Size of Structure</b>	<b>Height from Grade</b>	
<b>Estimated Start Date</b>		<b>Estimated Completion Date</b>	
<b>IMPROVEMENT TYPE</b>		<b>EXTERIOR WALLS</b>	<b>RESIDENTIAL</b>
New Construction		Steel	Hotel, Motel
Addition		Masonry	Multi-Family
Alteration		Concrete	Two Family
Repair/Replacement		Wood	Are any <b>structural assemblies</b> fabricated off-site?
Relocation		Other	
Foundation Only			

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**THIS PAGE IS ONLY REQUIRED FOR THE CONSTRUCTION OF A NEW HOUSE, AN ADDITION TO AN EXISTING HOUSE, OR FOR COMMERCIAL/INDUSTRIAL PERMITS**

<b>A. PRINCIPAL TYPE OF FRAME</b>								
<u>Masonry, Wall Bearing</u>		<u>Wood Frame</u>		<u>Structural Steel</u>		<u>Reinforced Concrete</u>		<u>Other</u>
<b>B. PRINCIPAL TYPE OF HEATING FUEL</b>				<b>C. TYPE OF SEWAGE DISPOSAL</b>		<b>D. TYPE OF WATER SUPPLY</b>		
<u>Gas</u>	<u>Oil</u>	<u>Electric</u>	<u>Other</u>	<u>Public Co</u>		<u>Septic System</u>	<u>Public Co</u>	<u>Private Well</u>
<b>E. TYPE OF MECHANICAL</b>								
TYPE OF HEATING:					WILL THERE BE AIR CONDITIONING? _____ YES _____ NO			
<b>F. DIMENSIONS/DATA</b> <i>this section MUST be complete for new construction and additions</i>								
<u>Street Frontage</u>			<u>Height Above Grade</u>			<u>Stories (#)</u>		<u>Garage Area (SF)</u>
<u>Front Setback</u>			<u>Lot Area (SF)</u>			<u>Bedrooms (#)</u>		<u>Enclosed Parking (#)</u>
<u>Rear Setback</u>			<u>Parking Area (SF)</u>			<u>Full Baths (#)</u>		<u>Outside Parking (#)</u>
<u>Left Setback</u>			<u>Windows (#)</u>			<u>Partial Baths (#)</u>		<u>Garages (#)</u>
<u>Right Setback</u>			<u># Residential Units</u>			<u>Fireplaces (#)</u>		

<u>FLOOR AREA (square feet)</u>	<u>NEW CONSTRUCTION</u>	<u>EXISTING</u>	<u>ALTERATIONS</u>
Crawl Space (area)			
Slab on Grade (area)			
Total area in basement (sq ft)			
Finished area in basement (sq ft)			
1st Floor (sq ft)			
2nd Floor (sq ft)			
3rd & Above (sq ft)			
Total Building Area (sq ft)			

# BUILDING PERMIT APPLICATION - GRAND BLANC TOWNSHIP

## HOMEOWNER SIGNATURE REQUIRED ON THIS PAGE IF HOMEOWNER OBTAINING OWN BUILDING PERMIT

The Michigan Licensing Law gives the homeowner an exemption to act as the general contractor if the homeowner is building his own residence for his own use. This means that, in the case of his own single family residence (not a duplex or apartment building) the homeowner may act as the general contractor, even though a licensed builder may be significantly involved. 339.2403 of the Michigan Occupational Code states:

A person may engage in the business of or act in the capacity of a residential building without having a license if the person is:

An owner of property with references to a structure on the property for the owner's own use and occupancy

If the homeowner acts as the general contractor and pulls the permit he should be made aware of the following:

THAT AS THE PERMIT HOLDER, THE HOMEOWNER INCURS ALL OF THE LIABILITY AND ALL OF THE RESPONSIBILITY THAT THE LICENSED CONTRACTOR WOULD NORMALLY ASSUME.

### **THIS MEANS THAT:**

- 1 IT WILL BE THE HOMEOWNER'S RESPONSIBILITY TO CORRECT ANY CODE VIOLATIONS, EVEN IF THE CONTRACTOR OR ANY OTHER PERSONS DID THE WORK.
- 2 THE HOMEOWNER CAN BE HELD LIABLE FOR ANY INJURY WHICH OCCURS ON THE JOB, WHETHER IT IS A BUILDER'S OR SUBCONTRACTOR'S EMPLOYEE.
- 3 THE HOMEOWNER IS RESPONSIBLE FOR WORKER'S COMPENSATION, ALL WITHHOLDING TAXES, BOTH FEDERAL AND STATE, AND FAICA TAXES FOR ALL PERSONS ON THE JOB.
- 4 IN THE EVENT OF AN OCCURRENCE BEYOND THE BUILDER'S CONTROL (LAWSUITS, ETC.) WHICH CAUSES THE BUILDER TO BE UNABLE TO COMPLETE THE WORK, THE HOMEOWNER WILL BE LEGALLY RESPONSIBLE FOR THE COMPLETION OF THE JOB.

I, \_\_\_\_\_, HAVE READ AND UNDERSTAND THE ABOVE INFORMATION.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

# BUILDING PERMIT APPLICATION - GRAND BLANC TOWNSHIP

**PLAN OR BLUE PRINT SUMMARY - TO BE USED FOR NEW HOUSES OR ADDITIONS TO AN EXISTING HOUSE.**

**NOTE: If I-Joists are used shop drawings must be supplied at time of ROUGH INSPECTION**

**Basement Foundation:**

Spread footing: Size: \_\_\_\_\_

Reinforcement: \_\_\_\_\_

Bleeders: Spacing: \_\_\_\_\_ oc

Size: \_\_\_\_\_

Poured Wall: Size: \_\_\_\_\_ Height: \_\_\_\_\_

Block Wall: Size: \_\_\_\_\_ Height: \_\_\_\_\_

Is a membraned tile/sock tile being used?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please specify tile: \_\_\_\_\_

Is basement being dampproofed? \_\_\_\_\_

Is basement being waterproofed? \_\_\_\_\_

Beam Size \_\_\_\_\_ Column Size \_\_\_\_\_

Spacing \_\_\_\_\_ Reinforcement \_\_\_\_\_

Is there 4" of pea stone under basement slab?  
Yes \_\_\_\_\_ No \_\_\_\_\_

Is visqueen under basement slab?  
Yes \_\_\_\_\_ No \_\_\_\_\_

**Framing:**

Exterior Walls: 2x4    2x6    Steel Studs

Interior Walls: 2x4    2x6    Steel Studs

**Floor Joist:**

1st Floor Size                      Species                      Location

2nd Floor Size                      Species                      Location

**Framing:** (continued)

I Joist: 1st Floor Size                      Species                      Location

2nd Floor Size                      Species                      Location

Manufacturer: \_\_\_\_\_

Laminated Beams: Size                      Location

Manufacturer: \_\_\_\_\_

Header: Size/Length                      Location

Stairs: Riser height                      Tread width

Are stair nosings being used: Yes                      No                      Size

Are Treads: Wood                      Carpet                      Vinyl

Trusses: 2x4                      2x6                      Manufactured

Rafters Size                      Species

Ceiling Joists Size                      Species

Are all windows within 5' of tub or shower floor tempered?  
Yes                      No

Is ice & water shield of 90# rolled roofing being using in all valley & eaves?

Does the entire roof have #15 felt paper? Yes                      No

Do the submitted plans reflect what is being built? Yes                      No  
 If no, explain: \_\_\_\_\_

**Are the plans reversed?** Yes                      No  
**(Grand Blanc Township DOES NOT ACCEPT reverse plans).**

**Signature:** \_\_\_\_\_

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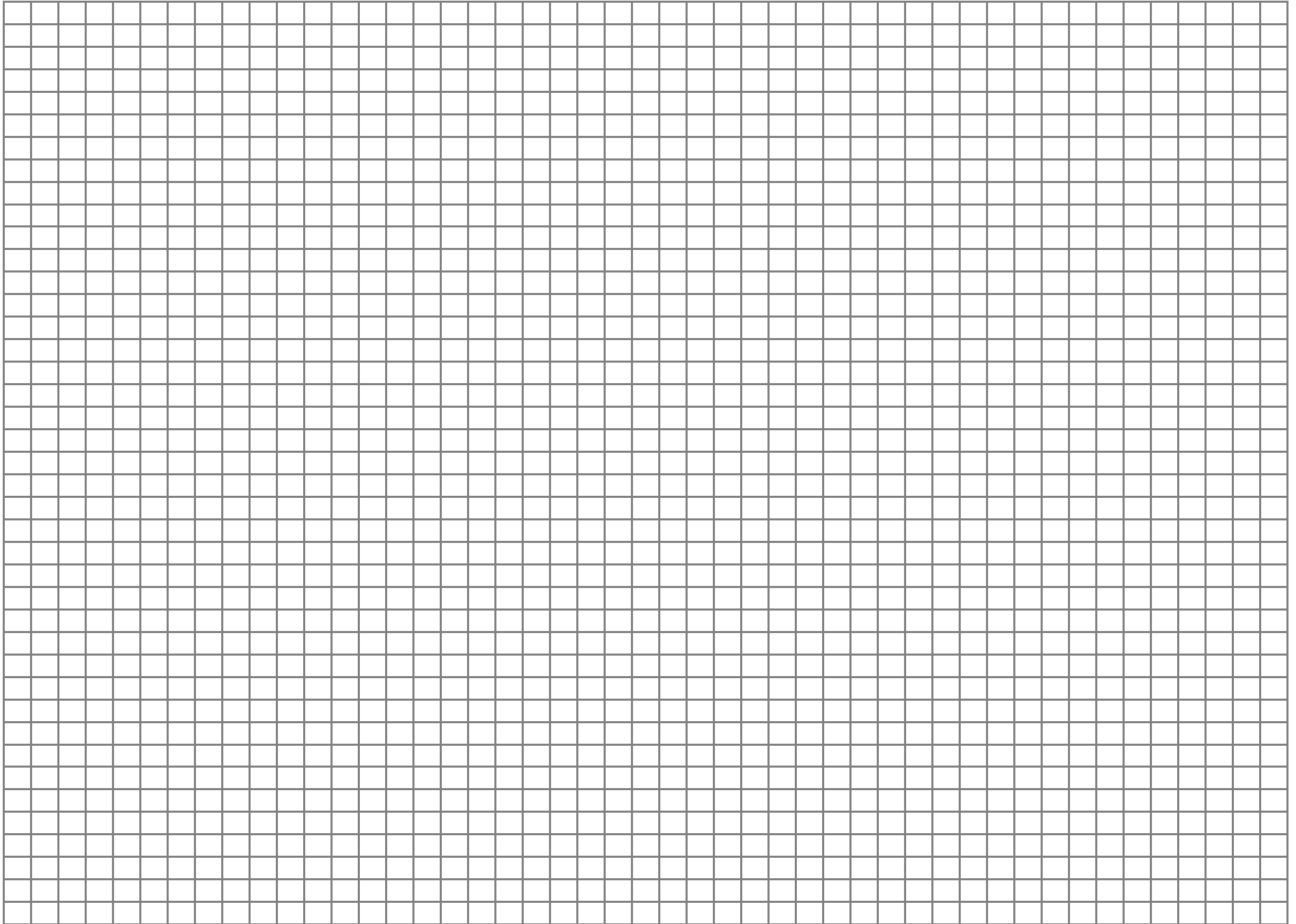
Roof Ventilation must comply with Sectin R806 of the Michigan Residential Code

Roof Area #1	Roof Area #3
Roof Area _____ Square Feet	Roof Area _____ Square Feet
Total Ventilation Required _____ Square Feet	Total Ventilation Required _____ Square Feet
Ratio of Roof Ventilation To Be Used 1 to 150: _____ 1 to 300: _____	Ratio of Roof Ventilation To Be Used 1 to 150: _____ 1 to 300: _____
If 1 to 300 ratio is used, provide the following information:	If 1 to 300 ratio is used, provide the following information:
Percentage of roof ventilation in ridge vent _____ %	Percentage of roof ventilation in ridge vent _____ %
Percentage of roof ventilation in soffit vent _____ %	Percentage of roof ventilation in soffit vent _____ %

Roof Area #2
Roof Area _____ Square Feet
Total Ventilation Required _____ Square Feet
Ratio of Roof Ventilation To Be Used 1 to 150: _____ 1 to 300: _____
If 1 to 300 ratio is used, provide the following information:
Percentage of roof ventilation in ridge vent _____ %
Percentage of roof ventilation in soffit vent _____ %

Required at time of Application:
<b>Types of vents &amp; manufacturer's installation instructions</b>
<b>Construction Plans must indicate location and type of venting</b>
_____ Completed by (please print)
_____ Date
_____ <b>Signature:</b>

**BUILDING PERMIT APPLICATION - GRAND BLANC TOWNSHIP**  
**REQUIRED PLOT PLAN - SHOW ALL DIMENSIONS AND DISTANCES INCLUDING ANY RIGHT OF WAYS**  
**LOCATE ALL OVERHEAD POWER LINES WITHIN 36 FEET OF PROPOSED CONSTRUCTION**



**V. APPLICANT INFORMATION**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:**

NAME	ADDRESS		
CITY	STATE	ZIP CODE	TELEPHONE NO.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

**Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.**

I hereby certify that work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the building code and shall not be covered up, enclosed, or put into operation until it has been inspected and approved by the Township Inspector. I shall cooperate with the Township Inspector and I assume the responsibility to arrange for all necessary inspections.

<p><b>CONSTRUCTION COST - PROPOSED WORK: \$ _____</b></p>	<p><b>PLEASE NOTE: PERMIT OR DENIAL WILL BE ISSUED WITHIN 20 DAYS OF SUBMISSION OF COMPLETE APPLICATION UNLESS OTHERWISE NOTIFIED.</b></p>
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*SIGNATURE OF licensee or homeowner (homeowner signature indicates compliance with homeowner's affidavit)*

X \_\_\_\_\_ DATE: \_\_\_\_\_

**VI. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION**

ENVIRONMENTAL CONTROL APPROVALS					
	REQUIRED?	APPROVED	DATE	NUMBER	BY
A Zoning	Yes _____ No _____				
B Fire Department	Yes _____ No _____				
C Pollution Control	Yes _____ No _____				
D Noise Control	Yes _____ No _____				
E Soil Erosion	Yes _____ No _____				
F County "B" Permit Present in Packet	Yes _____ No _____				
G Health and Sanitation	Yes _____ No _____				
H Water Supply	Yes _____ No _____				
I Septic System	Yes _____ No _____				
J Variance Granted	Yes _____ No _____				
K Other	Yes _____ No _____				

**VII. VALIDATION - FOR DEPARTMENT USE ONLY**

Use Group _____	Construction Type _____	Square Feet _____	Permit Fee	\$ _____
APPROVAL SIGNATURE/TITLE _____ DATE _____			Insulation Fee	\$ _____
			Plan Review Fee	\$ _____
			<b>TOTAL FEES DUE</b>	<b>\$ _____</b>