

COMMERCIAL & INDUSTRIAL BUILDING PERMIT APPLICATION

GRAND BLANC TOWNSHIP, Building Department, PO Box 1833, Grand Blanc, MI 48480

Permit Assistance: 810-424-2628 Inspection (Voice Mail) Line: 810-424-2690

THIS DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.

AUTHORITY: PA 230OF 1972, AS AMENDED COMPLETION: MANDATORY TO OBTAIN PERMIT PENALTY: PERMIT NOT ISSUED

JOB ADDRESS: _____ **SUITE #** _____ **PID:** _____ **DATE:** _____

➤ **IT IS YOUR RESPONSIBILITY** :Obtain The Following County & State Permits (If Required) Prior To Application For Your Building Permit:

_____ *Soil Erosion Permit (County)* _____ *Right-Of-Way Permit (County)* _____ *CCIF (B) Permit (County)*
_____ *IPP Permit (County)* _____ *DEQ (State)* _____ *DNR (State)*

Construction Value (to be calculated per national standard): _____

Description of work to be completed under this permit: _____

CONTRACTOR INFORMATION:

Name/Company Name: _____ Builder's License Number: _____

Project Manager/Contact Person: _____ Federal Employer ID Number Or Reason Exempt: _____

Address: _____ Workman's Comp Carrier Or Reason Exempt: _____

City/State/Zip Code: _____ MESC Employer Number Or Reason Exempt: _____

Phone Number: _____ email: _____

Cell Phone: _____ Fax Number: _____

OWNER/LESSEE:

Name: _____ Contact: _____

Address: _____ City/State/Zip Code: _____

Phone Number: _____ Fax Number: _____

APPLICANT INFORMATION:

Name/Company Name: _____ Project Manager/Contact Person: _____

Address: _____ City/State/Zip Code: _____

Phone Number: _____ Cell Phone: _____

Fax Number: _____ email: _____

IMPORTANT INFORMATION

PLEASE NOTE: UNLESS YOU ARE OTHERWISE NOTIFIED, PERMIT OR DENIAL WILL BE ISSUED WITHIN 21 DAYS OF SUBMISSION OF COMPLETE APPLICATION. Construction shall not be started until the permit has been approved and issued. All construction shall be in compliance with the building code currently in effect. No work shall be concealed until it has been inspected. Inspections must be requested through the township voice mail system: (810) 424-2690. Requests must include the job location, permit number, caller’ name and company name, return telephone number, and lockbox information.

EXPIRATION: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after the issuance of the permit or the authorized work is suspended or abandoned for a period of six months after the time of commencing work. Once processed for issuance, building permits must be issued, including payment of all required fees, within thirty (30) days. A permit will be cancelled when no inspections are requested or conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits cannot be reissued or refunded.

IF REQUIRED:

- ✓ *PLAN REVIEW MUST BE COMPLETED PRIOR TO THE PROCESSING AND ISSUANCE OF THE BUILDING PERMIT.*
- ✓ *TRADE PERMITS WILL NOT BE ISSUED PRIOR TO THE BUILDING PERMIT.*

I HEREBY CERTIFY THAT THE OWNER OF RECORD AUTHORIZES THE PROPOSED WORK AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT. WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant’s Signature: _____

COMMERCIAL & INDUSTRIAL PERMITS: REQUIRED INSPECTIONS

The telephone number for the automated inspection voice mail system is **(810) 424-2690**.

Inspectors are available in the Grand Blanc Township office from 8 a.m. to 9 a.m. Monday through Friday

To Obtain Same Day Inspection (Monday Through Friday) Inspection Requests Must Be On The Automated Voice Mail System Prior To 7 A.M.

Incomplete Information Left On The Inspection Voice Mail System May Result In The Denial Of Your Request For Inspection:

- ✓ Project Address (Including Suite Number, Building Number Etc.)
- ✓ Name Of Person Calling And Telephone Contact Number
- ✓ Permit Number
- ✓ Relevant Information Such As Location For Inspection, Lockbox, Etc.

PLEASE NOTE: Calls Made Later In The Day Will Receive Inspection The Next Business Day (Monday Through Friday).

INSPECTION TYPES:

INSPECTION IS REQUIRED:

Footing Forms	When forms are set and before concrete is poured.
Foundation Forms	When forms are set, any reinforcing is installed and secured, and before the concrete is poured.
Backfill	When concrete is poured, waterproofed, drain tile is in and covered with gravel, before foundation is backfilled.
HVAC Rough	When piping and ductwork are installed.
Electrical Rough-In	When rough-in work is complete; before drywall or insulation is in place.
Plumbing Underground	When piping is located between floors or underground, but before covering is in place. Flushing of underground must be witnessed.
Plumbing Rough-In	When rough work is completed.
Rough (Structural)	Before any drywall, plaster or interior finish is applied. Rough in of electrical, plumbing, and ductwork must be installed and approved. Inspection per floor is required for all uses.
Underslab	When base is prepared and reinforcing in place and before concrete is poured. All utilities and service equipment in concrete must be in place prior to inspection.
Insulation	When framing inspection has been approved and the insulation has been installed.
HVAC Final	When system is installed and operational.
Plumbing Final	When final work is complete and before system is operational.
Electrical Final	When final work is complete.
Fire Protection Systems; Fire Prevention Systems including sprinkler system, fire alarm systems, hood systems, etc.	All fire protection, detection, suppression and alarm systems shall be inspected and witnessed before the systems are operational. **Systems may require a rough inspection. All trade inspections must be approved prior to the framing inspection or the final inspection for occupancy.
Periodic	For large commercial and industrial buildings, between regularly scheduled inspections (progress status reporting).
Final / Occupancy	When all work is completed and all other required inspections have been completed and approved.

TOWNSHIP APPROVAL FOR PERMIT PROCESSING AND ISSUANCE:

Zoning _____

Fire Department _____

Variance Granted (Date): _____

ZBA #: _____

Pollution Control _____

Noise Control _____

Tap-In Fees _____

Other _____

USE GROUP	CONSTRUCTION TYPE	SQUARE FEET	OCCUPANT LOAD	SEAT COUNT

Total Bldg Pmt Fee: \$ _____

Building Department Inspector Approval for Permit Issuance

Date