

**CHARTER TOWNSHIP OF GRAND BLANC
GENESEE COUNTY, MICHIGAN
SOUTH SAGINAW STREET - SIDEWALK DESIGN PHASE I**

The Charter Township of Grand Blanc is seeking sealed proposals for the "South Saginaw Street Design Phase I." Two copies of each proposal must be received by 4:00 p.m. on Tuesday, March 23, 2010, at the Charter Township of Grand Blanc Government Center, 5371 S. Saginaw Street, P.O. Box 1833, Grand Blanc, MI 48480.

Proposals are solicited on the basis of a lump sum price for all labor and materials required to complete the project as designed and specified in the contract.

The Township of Grand Blanc is seeking assistance in the form of Sidewalk Design. The limits of the project are from Heritage Park Development northerly along the west side of Saginaw Street to Dort Highway then on the east side of Saginaw Street from Dort Highway to the Grand Blanc Township Police Station. The project size is approximately 4,500 lineal feet. It will be limited by grant funding and determined as part of the design.

Scope of Project will include:

1. Compliance with Current MDOT and Genesee County Standards, Grant Rules and Guidelines for sidewalks.
2. Preparation of contract plans, bid item quantities and cost estimates, and attendance at all meetings required for completion of the project.
3. Participation in meetings, preparation of meeting minutes to be submitted to the Township, and field reviews.
4. Provide all surface base surveying, mapping, and details for the completion of the project, which must include any control points vertical and horizontal data for completion of the construction plans. All additional data required will be the responsibility of the Consultant.
5. Design Engineer will identify all property ownership, determine which parcels will be affected, and obtain any additional right-of-way and/or easements that may be necessary.
6. Provide cost estimates for the proposed preliminary design and final design when completed. Estimates must be broken down into costs for each individual pay item involved in the project and must be in accordance with MDOT bidding requirements.

7. Traffic Control Design involvement will include coordination with GCRC and be part of the traffic control plans. Traffic must be maintained during the entire project along South Saginaw and as well as any affected cross streets.
8. Engineer will prepare all necessary Permit Applications for submission to all involved agencies.
9. Prior to receiving final payment, the Consultant will provide a file containing project related correspondence, design, and any information resulting from research to the Township.
10. Design engineering must be completed by the following schedule:
 - Preliminary Plans: May 15, 2010
 - Final Plans: June 15 2010,
 - Project Completion: August 6, 2010
11. Proposed project must be in compliance with the Grant Rules and Guidelines, including all designs, specifications, and payment schedules. All additional design work, meetings, and correspondence to adhere to the Grant Rules must be completed at no additional cost.
12. Consultant will provide all contract, construction, grant, project management, administration and inspection and testing services for this project.

Contents of Proposal:

1. Firm name, address, telephone and fax numbers, contact person, names of person(s) working on this project.
2. Brief description of your understanding of this project.
3. Include a complete schedule for the project package preparation.
4. Provide a current rate schedule for your firm.
5. Statement with an estimated **not to exceed cost** for the design engineering for this project.
6. Furnish a summary of proposed hours, including all miscellaneous expenses which will comprise the total project cost. The rates shall include all direct and indirect costs including overhead and profit.
7. Prior to the start of the project, the selected firm shall provide verification of insurance coverage to the Township.
8. Payment schedule will be as follows: (1) Final Design 50%; and (2) Project Completion 50%

Proposal Information:

Two copies of sealed proposals must be submitted to the Grand Blanc Township Clerk by 4:00 p.m. on March 23, 2010. The proposal will be evaluated on:

- Relevant experience
- Project understanding
- Project schedule
- Consultant and engineering fees

The above referenced project is a federally funded activity authorized under the Housing and Community Development Act of 1974. All successful bidders must comply with the Federal Labor Standards, including the Davis-Bacon Act and the Copeland Anti-Kickback Legislation, Federal Equal Opportunity Requirements, and Section 3 of the Housing and Urban Development Act of 1968. A copy of all Contract Documents will be on file and available for inspection on/after February 23, 2010, at:

Charter Township of Grand Blanc Government Center
5371 South Saginaw Street, P.O. Box 1833
Grand Blanc, MI 48480-0057

The Township reserves the right to reduce or expand the scope of services required under this proposal. The Township reserves the right to reject any/or all proposals, waive irregularities, and make the award in the best interest of the Township. If additional information is required, please contact DPW Director Kirk Richardson at (810) 424-2720.

Dated:

Catherine Lane, Clerk