

CHARTER TOWNSHIP OF GRAND BLANC
Minutes for Township Board Regular Meeting
Held at 6:00 p.m. on Tuesday, February 23, 2010

The meeting was called to order at 6:00 p.m. in Conference Room A by Supervisor Hoffman.

Board Present: Supervisor Marilyn Hoffman, Clerk Cathy Lane, Treasurer Earl Guzak, and Trustees: Paul Bush and Ryan Thompson.

Board Absent: Trustee Larry Anderson and Ben Clevenger [resigned effective January 31, 2010].

Staff Present: Township Manager Richard Dunnill, Township Attorney David Lattie, Finance Director Debra Barriger, DPW Director Kirk Richardson, Planner Michael Deem.

Motion by Trustee Bush, supported by Clerk Lane, to approve the Agenda with the following amendments: remove Old Business – discussion of fencing for Oakwood Cemetery until the March meeting; and remove New Business – the water rate increases from the Detroit Water and Sewerage Department until the numbers are finalized and more definitive information is provided. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Larry Anderson, Ben Clevenger-resignation effective January 31, 2010]. Motion approved.

053-2010 – Public Comment

- **Ernestine Tune, 5176 Cortland**, TEA Party has thrown a wrench in municipal government. She has done a video on recall with information from Michigan Townships Association; recall language only has to be clear – not accurate or factual; Clerk's office does not respond to recall information [Attorney Lattie stated questions should be referred to Genesee County Clerk's Office]. Some of individuals involved in recall were involved in the Consolidation issue in 2006, when the majority of City and Township voters overwhelmingly rejected consolidation.
- **David Derby, 6081 E. Baldwin Road**, asked the Board to support Simple Time Farms and the work they are doing.
- **Fred Andre, 5186 Northwood**, stated transparency is important in government. He is supportive of Fire Department and their need for funding; he is opposed to Act 57.
- **Ed Erdt, 7212 Porter Road**, indicated people voted several years ago not to combine the City and Township. The Fire Department needs more financial support. He thinks the Township should have its own Fire Department. People seldom use their three (3) minutes during Public Comment – the Homeowners Association Council does not need more time to speak during Public Comments.

054-2010 – Presentation by Michigan Township Participating Plan – Township Liability Carrier

Grand Blanc Township's local representatives of the Michigan Townships Participating Plan are from Stevenson Group – President Robert Bucko, Program Administrator Rita Evans, and Risk Control Representative Cindy White, CRM. Mr. Bucko explained, in 1985, the PAR Plan was established for local units of government to jointly obtain insurance coverage and risk management services for their specialized needs at a reasonable cost. Currently, there are over 1,500 members in Michigan. The PAR Plan Board of Directors is elected from the

public officials residing within the nine (9) Zones of the State of Michigan. The Board selects regional representatives from within those areas who are professionally trained in the needs and exposures of local governments. Claims and training for Grand Blanc Township are handled by Midwest Claims Service working with attorneys located within our zone. Part of their risk control service includes: site visits to meet with Department Supervisors to discuss their specific operations; provide written review and recommendations to limit risk exposures; review of Special Events with suggestions for reducing potential exposures; an Advisory Committee that meets quarterly to ensure compliance with federal and state laws regarding Fire, EMS, and Law Enforcement; Technical Assistance to assess problem areas and reforms; provide free workshops conferences, and meetings for areas of potential litigation; and prevention techniques for loss control. Because of their accessibility and networking, they have been able to control costs, cover the needs of each municipality, and identify specific risk exposures.

055-2010 – DPW Director Contract

Since the Executive Session held on February 11, 2010, Township Manager Dunnill reviewed the proposed contract for DPW Director Kirk Richardson: the Township or the Director could decide to return him to his position in the Chapter S Union; if the Fire Inspection Program is transferred to the Fire Department, the Township would allow Mr. Richardson to maintain his Fire Code Official certification to be able to review detailed construction plans; and Addendum A, provides compensation for additional work performed since April 20, 2009; and provided a list of projects Mr. Richardson handled during that time, as well as resolving all Grievances.

Motion by Trustee Bush, supported by Treasurer Guzak, to approve the Contract for DPW Director Kirk Richardson and the Addendum, as presented. Voice vote. Ayes: 4. Nays: 1 [Thompson]. Absent: 2 [Anderson, Clevenger - resignation effective January 31, 2010]. Motion approved.

056-2010 – GIS Department Maintenance Contracts

GIS Coordinator Robbie Beller compiled list of the Maintenance Contracts for the GIS Department. Mr. Beller reported, under the revised limits of the Purchasing Policy, he is requesting the Board to authorize the renewal of the Maintenance Contracts for ESRI for \$16,600.00 and MWHSOFT for \$6,000.00, which expire in early March, and Azteca Systems [Cityworks] for \$11,170 which needs to be renewed by July 1, 2010. Under the revised limits of the Purchasing Policy, he is authorized to approve the Maintenance Contracts with The Omega Group, Pipelogix, Inc., InfoGeoGraphics, and MapLogicCorporation.

The Board members instructed Township Manager Dunnill to have all Department Heads compile a list of their Maintenance Agreements, their value to the Township's operation, determine if there are any duplication of services, and whether all agreements are necessary.

Motion by Clerk Lane, supported by Trustee Thompson, to authorize the GIS Department to renew their Maintenance Agreements with ESRI [ArcGIS, ArcView, ArcEditor, ArcInfo, ArcServer, and Extension] for \$16,600.00 effective March 12, 2010, and MWHSOFT [InfoWater and InfoSewer] for \$6,000.00 effective March 10, 2010, as presented. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Anderson, Clevenger -resignation effective January 31, 2010]. Motion approved.

057-2010 – Removal of Taxes and Special Assessments from Genesee Land Bank Properties

Assessor Peggy Nolde provided a list of parcels belonging to the Genesee County Land Bank and a Resolution removing the taxes and Special Assessments from these parcels as required by State law. Clerk Lane explained

two of the parcels are undeveloped land in Country Club Condominiums located near Belsay and Hill Roads and 5148 Sandalwood is a lot with only a basement. Adopting this resolution relates only to these specific parcels.

Motion by Clerk Lane, supported by Treasurer Guzak, to adopt the Resolution Removing Taxes and Special Assessments from Genesee County Land Bank Owned Property being Tax Parcel Nos. 12-02-676-021, 12-02-676-034, 12-06-628-077, as requested by the Assessor. Roll call vote. Ayes: Bush, Thompson, Guzak, Lane, Hoffman. Nays: 0. Absent: 2 [Anderson, Clevenger -resignation effective January 31, 2010]. Motion approved.

058-2010 – Amendments to 2009 Township Special Fund Accounts

Finance Director Barriger reported the proposed Amendments for the 2009 Special Fund Accounts are necessary to more truly reflect their income and expenses prior to the audit. At this time, no further amendments were required of the General Fund.

Motion by Trustee Bush, supported by Clerk Lane, to adopt the Resolution Amendments to the 2009 Township Special Fund Accounts, which includes Solid Waste Disposal, Drug Forfeiture, Law Enforcement, Law Equitable Sharing Federal, Employee Benefits, Bicentennial Park, PEG Channel Grant, Campus Project, and Capital Projects, as requested by Finance Director. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Anderson, Clevenger - resignation effective January 31, 2010]. Motion approved.

059-2010 – Road Agreement for Cook Road Repairs

Treasurer Guzak explained this Road Agreement reflects the corrected amounts for this project and the amounts to be shared by the Genesee County Road Commission and the Township. Trustee Thompson stated Cook Road is very rough; he understands it is slated to be replaced within a few years. DPW Director Kirk Richardson stated there are no funds for reconstructing roads at this time or in the future. Repairing the road is a band aid approach to maintain the road for about another five years.

Motion by Clerk Lane, supported by Treasurer Guzak, to approve the Road Agreement with the Genesee County Road Commission for Chip Seal and Pavement Repairs, Engineering and Inspection of 1.45 miles of Cook Road between South Saginaw and Holly Road at a Total Project Cost of \$90,058.50 with the Township and County each paying \$45,029.25]. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Anderson, Clevenger-resignation effective January 31, 2010]. Motion approved.

060-2010 – Appointment Procedure for Trustee Vacancy

The Board had received twenty-two (22) Letters of Interest to fill the vacancy created by the resignation of Trustee Clevenger effective January 31, 2010, because he accepted a job opportunity out of state. Everyone was surprised and pleased so many individuals were interested in filling this position until the November 2, 2010, Election results are certified. The Board members agreed to review the resumes, hold a meeting to reduce the number to about ten (10) or eleven (11), and interview those Applicants prior to making a decision on March 11, 2010. Trustee Thompson stated he would be unable to attend the February 25, 2010, meeting because of a prior commitment out of the area.

Motion by Clerk Lane, supported by Trustee Thompson, to schedule: a Special Meeting for 6:00 p.m. on Thursday, February 25, to reduce the number of Applicants to about ten and a Special Meeting for 6:00 p.m. on Thursday, March 4, 2010, to interview the remaining Applicants. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Anderson, Clevenger-resignation effective January 31, 2010]. Motion approved.

061-2010 – Management Reports

- **Township Manager Richard Dunnill – no report.**
- **Township Attorney David Lattie**

Attorney Lattie reported questions about the recall will be directed to the Genesee County Clerk's Office. No Township resources are to be utilized in any recall activities and all activities must occur outside the Township offices.

All Public Comments at Board meeting must be made in accordance with the rules adopted by the Board and published on the agendas.

Motion by Clerk Lane, supported by Trustee Bush, to adjourn the meeting at 7:35 p.m. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Anderson, Clevenger-resignation effective January 31, 2010]. Motion approved.

Respectfully submitted,

Clerk Cathy Lane

Board Approved: March 11, 2010