

CHARTER TOWNSHIP OF GRAND BLANC
Minutes for Township Board Committee-of-the Whole Meeting
Held at 6:00 p.m. on Tuesday, March 9, 2010

The meeting was call to order at 6:00 p.m. by Supervisor Hoffman.

Board Present: Supervisor Marilyn Hoffman, Clerk Cathy Lane, Treasurer Earl Guzak, and Trustees: Larry Anderson and Ryan Thompson.

Board Absent: Trustee Paul Bush and Trustee Ben Clevenger [Resignation effective January 31, 2010].

Staff Present: Township Manager Richard Dunnill, Township Attorney David Lattie, Assessor Peggy Nolde, DPW Director Kirk Richardson, Finance Director Debi Barriger, Planner Michael Deem, Jeff Markstrom of Rowe Professional Services Company.

Motion by Clerk Lane, supported by Treasurer Guzak, to approve the Agenda, as presented with additional discussion of Agenda Item 8K staffing for the Assessing Department on the March 11, 2010, Agenda. Voice vote. Ayes: 5. Nays: 0. Absent: 2 [Bush, Clevenger-resignation effective January 31, 2010]. Motion approved.

064-2010 – Public Comment

- **Fred Andre, 5186 Northwood**, stated he appreciated the Board’s transparency and requested a copy of Attorney Lattie’s report on Act 57 when it is completed. Attorney Lattie stated he has not completed the draft for the Fire Commission and several public hearings will be held to receive comments from the public before any decision is made.

065-2010 – Review of Agenda for March 11, 2010, Meeting

Supervisor Hoffman reviewed the items on the Thursday, March 11, 2010, Agenda.

- DPW Director Kirk Richardson requested the Board extend the Contract for Code Enforcement Mowing with Ace Outdoor Supply for 2010 under their new company name Alpine Facility Services, LLC, and have them mow the three (3) cemeteries. Their costs would result in a savings for the Township; it was less than the cost of the Township hiring part-time employees and maintaining the equipment. The contract would be reviewed by Treasurer Guzak, Township Manager Dunnill and Attorney Lattie.
- DPW Director Kirk Richardson reported the previous Board entered into a Contract with LiquiForce to repair, ream, and point line our sewer lines to reduce storm water infiltration and avoid penalties from Genesee County Drain Commission. The Contract expires on April 30, 2010. Because it has taken longer to repair the lines, Mr. Richardson requested the Board extend the Contract for one (1) year at the same rates. Mr. Richardson explained the DPW regularly cleans, TVs the sewers, and make minor repairs. LiquiForce is one of only two companies in the Midwest with the robotic equipment to make major repairs.
- DPW Director Kirk Richardson explained the Genesee County Road Commission had some extra 50/50 monies and the Township had some matching funds that would make repairs for Reid Road between Dort Highway and Porter Road. To do this project, the Board needs to approve the Agreement.

- DPW Director Kirk Richardson stated a portion of Holly Springs Subdivision roads will be repaved this Summer. In the southern portion of the subdivision where the roads are not being repaired, a design for storm sewers needs to be authorized so we can complete the SWIFT Project to connect sump pumps and sewer leads to remove it from the sanitary sewer line and avoid penalties from Genesee County Drain Commission, which is a condition of our Grant. This type of project must also be done in Sun Valley, Greenknolls, Warwick, and Orchard Haven. Subdivisions with open ditches are less costly.
- Assessor Peggy Nolde informed the Board that Grand Blanc Township has not and will not regress to a Level 3. We require a Level 4 Assessor, which is a Department Head position in Chapter S. To save money, it is recommended the Township contract with a Level 4 Assessor until the current Level 3 Assessors achieve their Level 4; both employees are in Chapter V. Assessor Nolde also stated the current staff could handle the work load and it would not be necessary to hire a Level 2 Assessor. The Union Bargaining Agent has been contacted to discuss creating the position of Assessment Administrator to supervise day-to-day operations. On a temporary basis, Township Manager Dunnill could be assigned those responsibilities. Some Board members believe Department Heads should not be part of a Union. Attorney Lattie explained, when individuals leave the Union, they still want all the benefits they received in the Union Contract. The Board agreed to follow the recommendation of Attorney Lattie and continuing pursuing our options. At the appropriate time, the Board wants to post the position and interview both Level 3 Assessor Employees.
- Planner Deem stated the Planning Commission has developed its first DRAFT of the Master Plan. State law requires the Board authorize its distribution to the Genesee County Planning Commission and abutting municipalities for the review and comments. Following their sixty-five (65) day reviewing period, there will be a Public Hearing before the Planning Commission and eventually Township Board approval.
- DPW Director Kirk Richard provided the first DRAFT of the DPW 2010 Budget, which he would like the Board to review at the March 23, 2010, meeting.

066-2010 – Evaluation of Properties for 2010

Assessor Peggy Nolde informed the Board the Taxable Value has been declining in Grand Blanc Township. As of March 10, 2010, the Taxable Value has dropped \$164 million, which relates to a \$1 million loss in taxes. Assessor Nolde anticipates the loss in Taxable Value and the corresponding loss in income from taxes will increase following the Board of Review and Michigan Tax Tribunal appeals. Trustee Thompson noted these values matched the 2003 values and requested a copy of the 2003 Budget to compare the services offered at that time with today's services.

067-2010 – Management Reports

- **Township Manager Richard Dunnill – sent the Board his Monthly Report today by e-mail.**
- **Township Attorney David Lattie – no report**

068-2010 – Discussion of Trustee Vacancy

Supervisor Hoffman requested Township Manager Dunnill read each of the eleven (11) names of the Applicants who were interviewed at the Special Meeting on Thursday, March 4, 2010. The Board was requested to raise their hand if the individual was one of their top three (3) choices for Trustee. At that time, a Board Member could make a positive comment about the individual.

Supervisor Hoffman read the letter she received from former Treasurer Jeff Cyphert removing his name from consideration for the Trustee appointment because of the number of qualified candidates who had expressed an interest to serve on the Board.

Township Manager Dunnill read the remaining ten (10) names: Hans Rodgers, Joseph Del Morone, Clark Kent, Raymond Kalanquin, Mark Corrigan, William Duso, Robert Ruppel, Linda Hoff, Alfred Mansour, and Brian Rivet.

Each member of the Board concurred: they were appreciative of the number of responses from the community and had received twenty-two (22) very qualified residents who were willing to serve our community during these difficult economic times.

At the March 11, 2010, meeting, the Board will make their selection from the top three Applicants: Hans Rodgers, Clark Kent, and Alfred Mansour. The appointed individual would fill the term of Trustee Ben Clevenger, who resigned effective January 31, 2010, until the results of the General Election on November 2, 2010, are certified.

069-2010 – Executive Session to Discuss Labor Contract

Motion by Trustee Anderson, supported by Clerk Lane, to go into Executive Session to discuss a pending Labor Contract at 7:25p.m. Roll call vote. Ayes: Thompson, Anderson, Guzak, Lane, Hoffman. Nays: 0. Absent: 2 [Bush, Clevenger-resignation effective January 31, 2010].

Motion by Clerk Lane, supported by Treasurer Guzak, to return to the regular meeting at 8:43 p.m. with no action to be taken. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Clevenger-resignation effective January 31, 2010]. Motion approved.

Motion by Clerk Lane, supported by Treasurer, to adjourn the meeting at 8:43 p.m. Voice vote. Ayes: 3. Nays: 3. Absent: 1 [Clevenger – resignation effective January 31, 2010]. **Motion failed.**

Trustee Bush, who was absent from the regular meeting, preferred the Board at this time select one of the three remaining Applicants for the position of Trustee. Attorney Lattie stated the Board made the commitment to select the individual at the March 11, 2010, meeting.

Motion by Clerk Lane, supported by Trustee Anderson, to adjourn the meeting at 8:45p.m. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Clevenger – resignation effective January 31, 2010]. Motion approved.

Monthly Reports were provided by the following Department Heads: Assessor Peggy Nolde, DPW Director Kirk Richardson, Finance Director Debi Barriger, Fire Chief James Harmes, GIS Coordinator Robbie Beller, Planner Michael Deem, and Police Chief David Stamm.

Respectfully submitted,

Clerk Cathy Lane

Board Approved: April 8, 2010