

CHARTER TOWNSHIP OF GRAND BLANC
Minutes for Township Board Regular Meeting
Held at 7:00 p.m. on Thursday, April 8, 2010

In the absence of Supervisor Hoffman, the meeting was called to order at 6:00 p.m. by Clerk Lane with the Pledge of Allegiance.

Board Present: Clerk Cathy Lane, Treasurer Earl Guzak, and Trustees: Larry Anderson, Paul Bush, Hans Rodgers, and Ryan Thompson.

Board Absent: Supervisor Marilyn Hoffman.

Staff Present: Township Manager Richard Dunnill, Township Attorney David Lattie, DPW Director Kirk Richardson, Finance Director Debi Barriger, Planner Michael Deem, and Consultant Dan Potter.

Motions by Trustee Bush, supported by Trustee Thompson, for Treasurer Guzak to chair the meeting in the absence of the Supervisor. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

Treasurer Guzak noted the Township celebrated its 177th Birthday on April 1. Today, we are 177 years and 7 days old – the oldest municipality in Genesee County.

Motion by Clerk Lane, supported by Trustee Thompson, to approve the Agenda, as presented. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

109-2010 – Public Comment

- **Ed Erdt, 7212 Porter Road**, stated, at November 10, 2009, meeting, the Board discussed phasing out snow plowing and Attorney Lattie indicated it should not be continued and private roads should not be plowed. The Board declared an emergency and maintained the same procedures that were in place during 2008. There is a significant loss of revenue, the Township cannot assist in paying for roads to be repaired, and we need more money for fire equipment. Since other townships do not plow roads, this would be a simple item to cut since the Genesee County Road Commission is responsible for snow plowing – not the Township.
- **Laura Allen-Besser, 7517 Porter Road**, is concerned about the traffic problems cause by Woodland Park Academy exiting from their site onto Porter Road. The driveway was blocked with mounds of dirt so buses and cars are using the residential driveway belonging to the single-family home they purchased. There has been no police presence. She took pictures from her driveway during dismissal and within a twenty-five (25) minute period 35+ vehicles utilized the driveway. Her presence did result in drivers reducing their speed. Mrs. Allen-Besser asked what she could do as a resident to alleviate this problem, as the school is not being a good neighbor. Can 25mph School Speed Zone signs be erected? Latch key is at 6:30 a.m.; but, the busiest time is from 3:00 p.m. to 3:35 p.m. for dismissal at the end of the school day.

110-2010 – Approval of Minutes

Attorney requested the Minutes of March 11, 2010, for Item 80-2010, be amended to clarify the Board's action on the mowing contract to reflect additional information received following the Board meeting. Attorney Lattie

recommended Trustee Bush and Trustee Thompson, who made and supported the original motion, make the amending motion.

Motion by Trustee Bush, supported by Trustee Thompson, to approve the Minutes of March 11, 2010, with the following amendment to Item 80-2010 – Mowing Contract to read:

Motion by Trustee Bush, supported by Trustee Thompson, to award the contract for mowing services, including the cemeteries, to Alpine Facility Services, LLC, for the 2010 Season with no increase in fees. The 2009 Contract was performed by Ace Outdoor Services, which terminated its operations with three (3) principals on January 11, 2010. Two (2) of the principals of Ace Outdoor Services now comprise Alpine Facility Services, LLC. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

Motion by Clerk Lane, supported by Trustee Bush, to approve the Minutes for March 9 [Committee of the Whole] and March 23, 2010, [Regular Meeting], as presented. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

111-2010 – Treasurer’s Report

Motion by Treasurer Guzak, supported by Trustee Anderson, to approve the Accounts Payable [General Fund \$1,178,424.64; DPW Fund \$704,425.28; Solid Waste \$109,050.03; Campus Project \$433,412.50 = Total \$2,425,312.45], as presented. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

112-2010 – DPW 2010 Budget

DPW Director Kirk Richardson stated this is the first line-item budget for the DPW and it would be a work in progress during 2010. Mr. Richardson stated the Board must decide if the Ready-to-Serve charge for water should be increased at this time from \$6 to \$7. Clerk Lane was opposed to raising the rate at this time and preferred to wait until the Budget is reviewed later in this year and budget constraints are implemented. Trustee Bush stated, in these economic times when residents are experiencing tough times, he preferred to wait for one year in hopes the economy would turn around.

Motion by Clerk Lane, supported by Trustee Bush, to adopt the 2010 DPW Line Item Budget with projected Income of \$11,568,023.00 and Expenditures of \$12 151,627.00, as presented by DPW Director Kirk Richardson. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

113-2010 – Employee Handbook Subcommittee

Clerk Lane stated, at the Tuesday meeting, the Board instructed her to send an e-mail inquiring who would be interested in serving on the Subcommittee with her, Township Manager Dunnill, and Attorney Lattie. From the responses, Clerk Lane was recommending Trustee Thompson, Police Chief Stamm, Deputy Assessor Rebecca Salvati, and Diane Johnson serve on the Committee to update the “Employee Handbook.”

Motion by Trustee Bush, supported by Trustee Anderson, to approve the members of the Subcommittee to update the Employee Handbook – Township Attorney, Township Manager, Police Chief, Deputy Assessor Salvati, and Diane Johnson, as recommended by Clerk Lane. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

114-2010 – Traffic Control Order for Assumption Greek Orthodox Church Festival

Motion by Trustee Anderson, supported by Trustee Thompson, the Board request the Genesee County Road Commission to issue a “Temporary Traffic Control Order” commencing on Friday, June 25, 2010, through Sunday, June 27, 2010, during the Greek Festival to prohibit parking along both sides of Baldwin Road for 1,000 feet east and west of the Church, as requested by Police Chief Stamm. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

115-2010 – 2010 Law Day Proclamation

Motion by Clerk Lane, supported by Trustee Rodgers, to adopt the 2010 Law Day Proclamation – “Law in the 21st Century: Enduring Traditions, Emerging Challenges” – requested by the Genesee County Bar Association in celebration of National Law Day on May 1, 2010, to educate the community about the rule of law and its role in preserving our freedoms, as presented. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

116-2010 – South Saginaw Street – Sidewalk Design Phase 1 Design Project

Motion by, Trustee Bush, supported by Trustee Rodgers, to award the bid for the South Saginaw Street – Sidewalk Design Phase 1 Design Project to Rowe Professional Services Company for \$21,978.00, with 100 (100%) percent of the cost to be paid by the Federal “Energy Efficiency and Conservation Block [EECBG] Grant . Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

The Board was informed four (4) companies submitted Requests for Proposals and the bid opening was held at 4:00 p.m. on Tuesday, March 23, 2010. This proposal was submitted for the Federal “Energy Efficiency and Conservation Block [EECBG] Grant by Supervisor Hoffman and will pay 100 (100%) percent of the cost for the design and construction of the sidewalk along the west side of Saginaw at Heritage Park north to Dort Highway and along the east side of Saginaw from Dort Highway to the Police Department sidewalk.

117-2010 – Modification of Mail Box Snow Plowing Policy

DPW Director Richardson stated, at the present time when a mail box is damaged by DPW snow-plow trucks while the roads are being plowed, the Township will install a temporary mailbox, replace and install the mail box in Spring, or pay \$42 to the resident who has installed a more expensive mail box. In some years, eighty (80) residents have filed complaints to have new mailboxes. Mr. Richardson recommended the Board decide to pay a flat fee and allow residents to install the new mailboxes. Some Board members felt this would be difficult for senior citizens.

Motion by Trustee Anderson, supported by Trustee Bush, to authorize the DPW Director to draft a revised Mail Box Snow Plowing Policy and submit it to the Board for future consideration. Voice vote. Ayes: 5. Nays: 1 [Rodgers]. Absent: 1 [Hoffman]. Motion approved.

118-2010 – Agreement with Genesee County Road Commission for 2010 Dust Control

Clerk Lane reported the General Fund line item for chloriding the road is \$19,000.00. Genesee County Road Commission grades the road in April and applies chloride to stabilize the road. The Board questioned the value of chloriding in June and September. Finance Director Barriger, who lives on a gravel road, stated the Township has been providing two additional applications for years and it helps reduce dust. Treasurer Guzak stated if we paid for one application and additional applications were necessary we would have to utilize a private contractor at double the cost, which negates any savings. DPW Director Richardson stated the dryer the summer the more

important it is to have dust control and GCRC needs to know the quantity so they can order the necessary amounts. When their supply has been used, we would not be able to get additional chloride; we would need to utilize a private contractor. Township Manager Dunnill reported Parks and Recreation Director Kae Eidson requested two applications and would try to provide funding from the Parks and Recreation budget for the third application.

Motion by Trustee Anderson, supported by Trustee Rodgers, to enter into an Agreement with Genesee County Road Commission for 2010 Dust Control for gravel roads with GCRC providing one application in April to stabilize the gravel Public Roads and the Board pay for one additional application of calcium chloride on 9.58 miles of Public Roads and two applications on .46 miles of Private Roads in Public Right-of-Ways [Greenwood Lane, Helen Street, and McKinley Boulevard] and one applications on the 1.83 miles of gravel road through Bicentennial Park at a cost of \$ to be paid from the General Fund. Voice vote. Ayes: 3. Nays: 3 [Thompson, Bush, Lane]. Absent: 1 [Hoffman]. **Motion failed.**

Motion by Trustee Bush, supported by Clerk Lane, to enter into an Agreement with Genesee County Road Commission for 2010 Dust Control for gravel roads with GCRC providing one application in April to stabilize the gravel Public Roads and the Board pay for two additional application for Public Roads, three applications for Private Roads in the Public Right-of-Way, and one application at Bicentennial Park. Ayes: 3. Nays: 3 [Anderson, Thompson, Rodgers]. Absent: 1 [Hoffman]. **Motion failed.**

The Board inquired if chloriding in September had any value and, if we reduce the number of applications, we could save money. We need to start cutting expenses. Two additional applications is less than the allotted budget. Reducing the number of applications is a gamble; but, we are not eliminating the service. Township Manager Dunnill reported, if the Board does not apply calcium chloriding in September after the gravel roads are graded by GCRC, the road will not be stabilized. DPW Director Richardson stated the Board could skip the June application.

Motion by Trustee Bush, supported by Trustee Rodgers, to enter into an Agreement with Genesee County Road Commission for 2010 Dust Control for gravel roads with GCRC providing one application in April to stabilize the gravel Public Roads and Private Roads in the road right-of-way and the Board pay for one additional application for Public Roads, two applications for Private Roads in the Public Right-of-Way, and one application in Bicentennial Park to save money. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

119-2010 – Award Engineering Services for MS4 Jurisdictional Permit

DPW Director Kirk Richardson stated this permit is for just Township properties to set up the program and educate the DPW for one year. Each year thereafter, the monitoring will be done by DPW Staff. This is a one-time fee. Trustee Rodgers asked if there were competitive bids – there were no other proposals. It was agreed Rowe would be utilized for water, sanitary sewer, and storm sewers and would not do other private work in the Township. Trustee Bush supports Rowe but suggested the Township go out for bids in the future for all projects, as there may be a savings in these tough economic times. Mr. Richardson stated there are several local companies that could do the work; Trustee Rodgers does not like everything in one basket. Treasurer Guzak noted, when a previous bid was received, Rowe was \$10,000.00 cheaper than the next lowest bidder. Trustee Anderson felt Rowe has the history of the Township and would keep costs down.

Motion by Trustee Anderson, supported by Clerk Lane, to award the Engineering Services Proposal to meet the requirements of the Department of Environmental Quality [MDEQ] for a MS4 Jurisdictional Permit under the National Pollutant Discharge Elimination System [NPDES] for the discharge of storm water from Township

owned property to Rowe Professional Services Company for \$7,300.00 from the General Fund. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

120-2010 – Township Board Reports

- **Supervisor Marilyn Hoffman** – report on the Web Site.
- **Trustee Larry Anderson – Board of Appeals.** There was no meeting in March; the next meeting is April 20, 2010, at 6:30 p.m.
- **Trustee Paul Bush – Fire Commission and Metro Alliance.** Fire Commission meeting and Metro Alliance meeting are next week. Last month at Metro Alliance, they received an update on the Stimulus Package, little work being projected for the next six years from MDOT because of budget constraints, and I-475 is being redone starting next week.
- **Trustee Hans Rodgers – Parks and Recreation Commission.** Last month's meeting was cancelled due to lack of a quorum.
- **Trustee Ryan Thompson – Planning Commission.** On April 1, he was on vacation and did not attend the meeting. There were no action items; but, there was discussion of housing for the elderly. There will be expanded discussion of housing for the elderly at the May 6, 2010, Planning Commission with Consultant Rod Arroyo.

121-2010 – Management Reports

- **Township Manager Richard Dunnill.** Mr. Dunnill e-mailed his monthly report to the Board today.
- **Township Attorney David Lattie.** No report and no need for an Executive Session.

Motion by Trustee Anderson, supported by Trustee Rodgers, to adjourn the meeting at 8:00 p.m. Voice vote. Ayes: 6. Nays: 0. Absent: 1 [Hoffman]. Motion approved.

Respectfully submitted,

Clerk Cathy Lane

Board Approved: May 13, 2010