

**CHARTER TOWNSHIP OF GRAND BLANC**  
**Minutes for Township Board Regular Meeting**  
**Held at 7:00 p.m. on Thursday, July 15, 2010**

The meeting was called to order at 7:00 p.m. by Supervisor Hoffman with the Pledge of Allegiance.

Board Present: Supervisor Marilyn Hoffman, Clerk Cathy Lane, Treasurer Earl Guzak, and Trustees: Larry Anderson, Paul Bush, Hans Rodgers, and Ryan Thompson.

Staff Present: Township Manager Richard Dunnill, Township Attorney David Lattie,

Motion by Clerk Lane, supported by Treasurer Guzak, to approve the Agenda for July 15, 2010, as presented. Voice vote. Ayes: 7. Nays: 0. Motion approved.

**202-2010 - Public Comment**

- **Roger Buell, 519 Charing Cross [City]**, County Commissioner candidate wants to provide better services at a cheaper price.
- **Ed Erdt, 7212 Porter Road**, speakers should identify if they are City or Township residents.
- **Laura Allen-Besser, 7517 Porter Road**, has contact Michigan Department of Labor and Bureau of Construction Code regarding Woodland Park Academy Charter School on Grand Blanc Road to verify the road does not go in on Porter Road.
- **Russell Titus, 5376 Warwick Trail**, weeds are high at the Woodland Park Academy on South Saginaw Street. Attorney Lattie explained the State has jurisdiction of this property. State Representative Scott could be helpful. Bureau of Construction Code wants a formal request to inspect the property; Attorney Lattie will send a letter.

**203-2010 -Approval of Minutes**

Motion by Trustee Anderson, supported by Treasurer Guzak, to approve the Minutes of: June 8, 2010 – Committee of the Whole Meeting; June 10, 2010 – Regular Meeting; and June 22, 2010 – Regular Meeting, as presented. Voice vote. Ayes: 7. Nays: 0. Motion approved.

**204- 2010 - Treasurer's Report**

Motion by Treasurer Guzak, supported by Trustee Bush, to approve the Accounts Payable for the General Fund \$488,278.92 and DPW Fund \$796,467.43 for a Total of \$1,284,746.35], as presented. Voice vote. Ayes: 7. Nays: 0. Motion approved.

**205-2010 – Second Reading of General Ordinance No. 006 to Establish Water Rates**

Attorney Lattie reported we had the first reading of General Ordinance No. 006, Water Rate Ordinance, which reflects the rate increase approved by the Detroit City Council. The City of Flint, Genesee County Drain Commission, and Grand Blanc Township did not increase their rates – this is only a pass through of Detroit's rates. DPW Director Richardson reported the construction line fees needs to be increased \$25.

Motion by Clerk Lane, supported by Trustee Rodgers, to adopt the Second Reading of General Ordinance No. 006, the Water Rate Ordinance, as presented. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **206-2010 – Letter of Agreement for Staffing of the Assessing Department**

Supervisor Hoffman stated the changes requested by the Board have accepted by Chapters S and V for staffing of the Assessing Department. The parties have signed the Letter of Agreement. The Board will consider the Letter of Agreement with the Union's Chapters S and V for staffing of the Assessing Department.

Motion by Treasurer Guzak, supported by Trustee Thompson, to adopt the Letter of Agreement with Chapter S and V Unions for staffing of the Assessing Department, as presented. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **207-2010 – Contract with Potter Consulting**

Motion by Trustee Anderson, supported by Trustee Rodgers, to adopt the one-year Contract with Potter Consulting for consulting on DPW matters, as revised. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **208-2010 – Baybest Ribs, L.L.C., Class C Liquor License**

Clerk Lane reported the Police Department has completed their review of the changes to the Class C Liquor License for Baybest Ribs, L.L.C., and Chief Stamm recommends its approval. The business is more commonly known as Damon's Grill. The request is to remove some of the owners/co-licensees – Coaches Club, Inc., Russell R. Elias, Stehanoah, Inc., and Warwick Hills, Inc. During the investigation, co-licensee Russell R. Elias was added to the co-licensees to be dropped and Megamike, Inc., will remain as a co-licensee.

Motion by Clerk Lane, supported by Trustee Bush, to recommend to the Michigan Liquor Control Commission the approval of the request of Baybest Ribs, L.L.C., to drop Coaches Club, Inc., Russell R. Elias, Stehanoah, Inc., and Warwick Hills, Inc., as co-licensees in the 2009 Class C Licensed Business with Entertainment Permit, located at 5494 S. Dort Highway, Grand Blanc, Michigan 48439, Grand Blanc Township, Genesee County, as presented. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **209-2010 – Update of Master Plan**

Planner Michael Deem reported State law requires a five-year review of the Township's Master Plan. The Planning Commission began the review in 2009, held meetings for public comment, and proposed revisions. The Planning Commission has recommended the Board approve the Updated Master Plan.

Motion by Trustee Thompson, supported by Clerk Lane, to adopt the Resolution accepting the Updated Master Plan, as presented. Roll Call vote. Ayes: Rodgers, Thompson, Anderson, Guzak, Bush, Lane, Hoffman. Nays: 0. Motion approved.

#### **210-2010 – Award Tilt Trailer Bid for DPW**

Three bids were received on June 15, 2010, for the Towmaster Tilt Trailer with only \$344.00 between the high and low bidder. The low bidder was Flint New Holland, Inc., of Flint Michigan, for \$12,119.00. Township Manager Dunnill informed the Board the larger trailer was recently involved in an accident at Embury and Grand Blanc Roads, which is being evaluated for repair or replacement, leaving the DPW without any means of transporting equipment to the work sites. The three bidders were contacted – Flint New Holland, Inc., JDE

Equipment Company, and Evans Equipment Company, Inc., were very close. JDE Equipment Company was the only bidder able to provide a comparable trailer for use by the DPW until the new trailer could be delivered, which was projected to be 25 to 40 days. To rent a comparable trailer would cost \$700.00.

Motion Trustee Bush, supported by Trustee Rodgers, to award the Towmaster Tilt Trailer Bid to JDE Equipment Company, Inc. , of New Hudson, Michigan, in the amount of \$12,344.00 to be paid with DPW Funds, because they are able to provide a comparable trailer for use by the DPW at no cost until the new trailer is delivered. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **211-2010 – Retirement or Receptionist Peggy Parker**

Motion by Clerk Lane, supported by Trustee Bush, to acknowledge the 21 years of dedicated service of Receptionist Peggy Parker in the General Office and accept her Letter of Retirement effective August 6, 2010. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **212-2010 – Rescind Agreement with Road Commission for Sump Pump Leads in Holly Spring Estates**

Motion by Trustee Bush, supported by Trustee Anderson, to rescind the Board’s Agreement with the Genesee County Road Commission for installation of Sump Pump Leads in Holly Springs Estates Subdivision because the DEQ would not approve the SWQIF Program for this area based on updated information. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **213-2010 – Public Hearing for Holly Spring Estates Special Assessment District for Road Repairs**

Motion by Clerk Lane, supported by Trustee Bush, to adopt Resolution #4 and set the Public Hearing for the Holly Springs Special Assessment District for Road Repairs for 7:00 p.m. on Tuesday, July 27, 2010. Ayes: 7. Nays: 0. Motion approved.

#### **214-2010 – Agreement with Road Commission for Culvert Replacement for McCandlish Road**

Motion by Trustee Bush, supported by Trustee Anderson, to enter into an Agreement with the Genesee County Road Commission for the Culvert Replacement Program financed through the 2009 American Reinvestment and Recovery Act [ARRA] U.S. Recovery Zone Bonds for the county-wide program with annual payments amortized from 2011 to 2030. The Township’s project under this bond program is for highway improvements on McCandlish Road at the Layman Drain Crosby Branch at an estimated cost of \$77,000.00, which includes the cost of engineering, inspections, and administration. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **215-2010 – Annual Maintenance Agreement with BDS&A Software**

Motion by Clerk Lane, supported by Trustee Thompson, authorize the Annual Maintenance Agreement with BS&A Software for Fixed Assets, Building, internet, Assessing, and Business Licenses in the amount of \$12,485.00 – with \$9,749.00 paid from the General Fund and \$2,736.00 paid from the DPW Fund. Voice vote. Ayes: 7. Nays: 0. Motion approved.

#### **216-2010 – Planning Commission Appointments to 2013**

Motion by Trustee Bush, supported by Trustee Thompson, to re- appoint Ed Brown and Dan Gellings to the Planning Commission from August 1, 2010, to July 31, 2013. Voice vote. Ayes: 7. Nays: 0. Motion approved.

### **217-2010 – Zoning Board of Appeals Appointments to 2013**

Motion by Clerk Lane, supported by Trustee Anderson, to re-appoint Jerry Ragsdale to the Zoning Board of Appeals from July 31, 2010 to December 31, 2013. Voice vote. Ayes: 7. Nays: 0. Motion approved.

### **218-2010 – Historic Commission Appointments to 2013**

Motion by Trustee Anderson, supported by Trustee Bush, to table the appointments to the Historic Commission until the August meeting. Voice vote. Ayes: 7. Nays: 0. Motion approved.

### **219-2010 – Changing Township Board Meeting Time**

Motion by Clerk Lane, supported by Treasurer Guzak, to change the starting times of the Township Board's Tuesday meetings from 6:00 p.m. to 7:00 p.m. effective July 27, 2010, to accommodate Trustees Rodgers and Bush, who work outside of the County. Voice vote. Ayes: 7. Nays: 0. Motion approved.

### **220-2010 - Township Board Reports**

- **Supervisor Marilyn Hoffman** – put her monthly report on the web site.
- **Trustee Larry Anderson – Board of Appeals** – had a scheduling conflict and could not attend the meeting. The Board approved a temporary banner for a church on Holly Road and a directional sign on Holly Road. A mural requested by Habitat for Humanity was not addressed in the ordinance and was referred to the Planning Commission.
- **Trustee Paul Bush – Fire Commission and Metro Alliance** – no report
- **Trustee Hans Rodgers – Parks and Recreation Commission**

The Commission is scheduling a meeting with Spicer and the Township regarding the soccer project. Bids are being received for a new covered structure for their van. The Arts Council will be unveiling their new sign on South Saginaw on July 3.

Police Committee – Chief Stamm presented a life saving award to three officers for carrying a woman from the American House Apartments during a fire.

- **Trustee Ryan Thompson – Planning Commission** – July meeting was cancelled.

### **221-2010 - Management Reports**

- **Township Manager Richard Dunnill** – finalized the cleaning contract; effective July 19, the Police Department will be cleaned on Monday, Wednesday, and Friday; the Township Hall will be cleaned on Wednesday and Friday. Fees for extra services and emergency call-ins have been established.
- **Township Attorney David Lattie** – no report.

Motion by Trustee Anderson, supported by Trustee Rodgers, to adjourn the meeting at 7:55 p.m. Voice vote. Ayes: 7. Nays: 0. Motion approved.

Respectfully submitted,

Clerk Cathy Lane

**Board Approved: August 12, 2010**