



STOP WRITING CHECKS! MAXIMIZE YOUR LEISURE TIME WITH DIRECT PAYMENT

ENROLLMENT FORM

#1 Complete the contact information requested below (please print)

Name _____

Service Address _____

City _____ State _____ Zip _____

Daytime Phone (_____) _____

Email Address _____

#2 Provide your signature for authorization:

I authorize GRAND BLANC TOWNSHIP to deduct my payment(s) from the checking or savings account listed below. I understand that I control my payments and if at any time I decide to discontinue this payment service, I will notify Grand BlancTownship . I also understand that all information provided will remain confidential.

Please Sign! THIS FORM CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE

Signature _____

Date _____

#3 Provide the required financial information below:

To ensure the correct account number is used for this electronic payment and to obtain the ABA/routing number, PLEASE CONTACT YOUR FINANCIAL INSTITUTION FOR ASSISTANCE.

Name of Financial Institution _____

ABA/Routing Number _____

Checking Account # _____ OR Savings Account # _____

#4 Provide your Grand Blanc Township Water/Sewer Service Account Number (s):

Return form to:

GRAND BLANC TOWNSHIP
5371 S. SAGINAW
P.O. BOX 1833
Grand Blanc, MI 48480-0057

QUICK ANSWERS TO YOUR QUESTIONS:

Q. How does Direct Payment Work?

A. Complete steps 1-4 on the enrollment form and mail it to the address listed at the bottom. Then, allow 30-60 days for processing and continue to pay as you normally would until your statement shows you have been signed up for the service.

Q. How will I know the amount of my bill?

A. You will still receive a billing statement (at least 10 days before it is due) indicating the amount due and the due date.

Q. What if I have a question about my bill?

A. As always, call the customer service number listed on your bill.

Q. How do I know that the bill has been paid?

A. Each payment will be clearly itemized on your next billing statement and financial institution account Statement.

Q. Can payments be withdrawn from a savings account?

A. Yes, however, federal regulations limit the number of transactions on some accounts. Contact your financial institution for information about your specific account.

Q. Is there a charge for Direct Payment?

A. No. We do not charge for this service. Most financial institutions don't charge either. Remember, they save time and money too!

Q. What if I change financial institutions?

A. You will need to complete a new enrollment form and allow approximately 30 days for the change to go into effect. If you decide to cancel your participation in the plan, simply give us a call.