



**Grand Blanc Township  
AUTO PAY AUTHORIZATION FORM**

Name \_\_\_\_\_

Service Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Are you interested in receiving your water/sewer bill via e-mail? Yes or No (please circle one)

Grand Blanc Township Utility Account Number \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

ABA Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Type of Bank Account : Checking or Savings (please circle one)

I authorize Grand Blanc Township to deduct my water/sewer payment from the checking or savings account listed above. This authorization will remain in effect until I notify Grand Blanc Township to cancel. A minimum of ten business days prior to the payment date will be required to cancel auto pay. I understand that if payment is returned by the bank, my Grand Blanc Township utility account will be assessed a return payment fee.

**THIS FORM CANNOT BE PROCESSED WITHOUT YOUR SIGNATURE**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return completed form to:  
Grand Blanc Township, PO Box 1833, Grand Blanc MI 48480-0057



## UTILITY BILLING AUTO PAY

### Frequently Asked Questions

- Q. How does Auto Pay Work?**  
**A.** Complete the form and return it to Grand Blanc Township. We will debit your bank account on the due date for the amount due. If the due date falls on a weekend, the payment will be deducted on the first business day following the due date.
- Q. How will I know the amount due?**  
**A.** Customers will still receive a billing statement. The statement will indicate that you are signed up for auto pay.
- Q. Is there a charge for Auto Pay?**  
**A.** No, there is no charge for the Auto Pay service.
- Q. How long does it take to start Auto Pay?**  
**A.** Please allow up to 15 business days for your ACH to effect.
- Q. What if I change financial institutions?**  
**A.** You will need to complete a new enrollment form, and allow up to 15 business days for the change to take effect.
- Q. What if I have questions about my bill?**  
**A.** Please call the Grand Blanc Township DPW Department at 810-424-2640 for assistance.